

**LOTHIAN AND BORDERS FIRE & RESCUE SERVICE  
CITY OF EDINBURGH COUNCIL: PUBLIC SAFETY SECTION**

**ADDRESS:** Lothian and Borders Fire Brigade  
Brigade Headquarters  
Lauriston Place  
EDINBURGH EH3 9DE

**EDINBURGH FESTIVAL  
VENUE NO:**

33

City of Edinburgh Council  
Public Safety Section  
Waverly Court  
4 East Market Street  
EDINBURGH EH8 8BG

**THEATRICAL PRODUCTION FORM**

The Licence Applicant or the Venue/production Manager should complete this Form for each Company and forward it to the Fire Brigade Festival Co-ordinator.

**VENUE ADDRESS:**

Cavern Pleasance Courtyard

60 The Pleasance Edinburgh EH8 9TJ

0131 447 4661

**CONTACT TELEPHONE NUMBER:**

**COMPANY NAME:**

Egg Sample Theatre Company

0207 619 6000

**COMPANY TELEPHONE NUMBER:**

**PRODUCTION TITLE:**

How to fill in a technical questionnaire the musical

**PERSON RESPONSIBLE:**

Joe Blogs

**TECHNICAL REHEARSAL/  
GET IN DATE & TIME:**

02/08/10      15:00 – 19:00

**1<sup>ST</sup> PERFORMANCE DATE & TIME:**

4/08/10      18:30

Performance Inspection - Appointment by telephone 0131 659 7212 (Fire & Rescue Services):  
And 0131 529 4512 (Public Safety) or by writing to the address above.

**SCENERY USED (STATE TYPE OF MATERIAL, EG COTTON, WOOD ETC.)**

Drapes	Flats	Props	Hand Props	None	Other Specify
Cotton Gauze	MDF	Wood	Some Paper Props		

**SPECIAL EFFECTS [If YES Contact Fire Brigade] (Tick Box)**

Naked Flame	Smoking	Flash Boxes	Maroon	Bomb Tank	Smoke	Other
						None

30/08/10

**LAST PERFORMANCE DATE:**

**SEE OVER FOR ADVICE**

# LOTHIAN AND BORDERS FIRE BRIGADE

## FIRE SAFETY ADVICE

### DRAPES AND SCENERY

#### *All Drapes Must Be Flameproof*

Some drapes are made flameproof during manufacture, check with your supplier.

Drapes which are made of material which can absorb liquid can be treated with "**Protexit**", "**Flamebar**" or "**Flamecheck**". Apply the treatment according to the instructions.

Drapes made of manmade materials such as nylon, polyester, acrylic etc should be treated with one of the **Rosco Flamex** range of products. See Fringesafe\* for a list of suppliers.

Check with the Fire Officer before you travel to Edinburgh.

*Remember, the Fire Officer can ask you to remove anything which he considers a hazard.*

#### *Props*

**Avoid :** Plastic, Polystyrene, Rubber, Paper, Cardboard Boxes, Straw Bales and Gas Cylinders.

Use battery operated candles where possible.

If you are proposing to use any of the above you would be wise to contact the Fire Officer first as you may not be allowed to use them.

\*This refers to Edinburgh Festival performances.

**The Fire Safety Officer can be contacted on 0131 659 7212**

**City of Edinburgh Council, Public Safety are on 0131 529 4512**