

•PLEASANCE•

Pleasance London Main House Visiting Company Information Pack December 2018



Contact List

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Front of House

Admin and Code of Conduct

At the Pleasance, we pride ourselves on being a welcoming and friendly company and will do everything we can to make companies feel looked after.

Green Room

The green room is shared between the StageSpace and Main House, as well as Pleasance staff. It is available for use during your visit with the following facilities:

- Washing machine
- Tumble dryer
- Iron and ironing board
- Small fridge and sink
- Microwave
- Filter coffee machine and kettle

The green room must be kept clean by all who use it. There are plates, bowls, mugs and cutlery for your use but these must be washed up after use. Please label all food in the fridge so we know who it belongs to.

Foyer

Please feel free to use the foyer as an area for quiet socialising and relaxing during the day. We ask that the foyer be free of companies by 6pm for evening shows, or 12pm for matinee shows for use by the public.

First Aid

Please ask a member of Pleasance staff should you require first aid and the designated first aider will be contacted. There are first aid boxes in the Green Room, behind Box Office, at the bar, in the Production Office, in the Tech Box and up-stage left of the Main House. Please notify a member of staff if any items from the first aid boxes are used.

Technical Staff

As standard, we provide a Duty Technician. The Duty Technician will power on the space, and give companies an induction to the space as well as answer and assist with any queries however it is important to note that they are responsible for the building as a whole therefore cannot be with you all the time and must not be counted as part of your crew. If required we can book crew who are familiar to the space to be dedicated to your show. Please let the Production Manager know if you require it at your earliest convenience.

Toured Equipment

Any electrical equipment brought with companies must be PAT tested and labelled accordingly with the exception of items that have been bought within a year and this can be proven or it will not be accepted for use in your production. If your equipment is not tested, please liaise with the Production Manager as it may be possible for the venue to do this.

Personal Protection Equipment

The Pleasance has a small store of PPE, so please ask a member of the technical team if you need to borrow any.

The Main House

Seating Configuration

The Main House has a variety of possible configurations including removing all seating and stage infrastructure to create an open space.

In its default layout in end configuration the full capacity is **230**. This is made up from 10 rows of 5 benches in the centre of the auditorium and 15 stools on galleries either side. Each bench will seat 4 patrons.

If a stage extension is required, this removes the very front row therefore capacity is reduced to **210** with stools, or **180** without stools.

The main seating of the auditorium is a raked steel deck structure which steps up from the 1st floor level to the gallery level situated on the 2nd floor. Access to the first floor is via an external stone staircase which leads to the foyer or a lift from ground level available for patrons of limited mobility only.

House Opening:

The time the house opens to the public will vary from show to show however we usually open 15 minutes prior to the start of the performance.

Technical Information

The Stage

The stage is an elevated flat surface with no permanent proscenium arch or fixed masking although there is a standard configuration with hard masking to create wing space. The stage can be adapted in many ways to suit the performance. As standard, the stage has a small apron although there is the ability to install a stage extension or level out the apron. In house we have the ability to square around the apron, however if it is necessary to extend the stage, deck would need to be hired. If this is a possibility, please get in touch with the Production Manager to arrange a quote.

Artificial Pros Width: 8655mm
Full Stage Width: 10860mm
Stage Depth from Artificial Pros Line: 6420mm
Stage Depth to half stage tabs: 3700mm
Depth of Apron: 910mm
Full Stage Depth: 7330m

Masking and Cloths

Our standard black box configuration consists of an artificial hard masking proc and tormentors and 3 pairs of 4' hard masking.

We also have a full width set of mid stage and upstage black tabs that can be used as a backdrop if using a reduced stage depth and an additional set of legs if full depth is used

Get in

The Main House is on the first floor of the building with access either via an external stone staircase and across the entrance bridge through a fire exit or via an internal fire escape made of a split level staircase. There is no lift available for get ins.

Larger scenic items can be lifted through a dock door at stage level, but do bear in mind that these are 3m above the ground with no elevated access and appropriate working practices must be carried out while this is used. Use of the dock door must be discussed in advance, and it is strongly encouraged for companies to avoid using it.

Stage Technology and Flying Systems

The stage is built around a permanently installed 6000mm diameter Metscene **revolve**. The revolve can be operated either electronically via a multi speed motor or manually by a hand winch. The stage is usually surfaced with 3mm MDF on top of the revolve, if you wish to use the revolve the stage must be returned to this state during your get out. Please speak to the production manager in advance regarding this.

The **fly floor** is situated on the Stage Right Side balcony. Please be aware there isn't space to fly full height set pieces out above the stage.

5x **hemp hand line** flying sets over stage, **120kg** max load each bar (restricted height of 6500mm)
2x chain hoist sets with Prolyte tri-truss DS, **240kg** max load
2x chain hoist sets with Prolyte tri-truss US, **240kg** max load
2x chain hoist sets with Astralite tri-truss MS, **240kg** max load
Total grid load 1 tonne

Control Position

The control room is located at the upper part of the auditorium on the right with a large open window facing end on to the stage.

Power Distribution

For lighting there are 2 63A 3 phase sockets situated on the galleries up stage left next to the dimmers. These are used to power the Artracks. If a company needs the usage of one of the 63A 3 phase sockets, the Artracks can be daisy chained.

For sound there is a 32A single phase socket also on the galleries upstage left, which is split into 4 16As with one line for amps, control, stage and a spare.

There are 3 double sockets on the back wall of the stage for basic stage power.

N.B. **The building has only a total 100A 3 phase supply** shared across all 3 spaces as well as an office. With larger rigs it is necessary for calculations to be prepared with the production manager.

Lighting

We have a house rig that may be present upon your arrival, this can be changed but it is important that it is returned during the get out. If equipment is not moved back a charge we'll be levied against the visiting company. Any additional equipment can be sub hired in at cost, and must also have been PAT tested.

We can offer a pre rig for your show's design however this must be discussed in detail with the Production Manager and crew costs will apply.

LX

Control:	1x ETC Ion Control Desk 1K (3 Universes)
Dimming:	1x Avolites ART 2000 48 channels 1x Avolites ART 2000 36 channels and 12 ways of hard power
Fresnels:	9x Selecon Rama Fresnels 6x Strand Patt 743 8x Strand Cantata 4x Spotlight Fresnels 10x Selecon Acclaim Fresnels 4x ETC Source 4 Fresnels
PCs:	3x Selecon Rama PCs 7x Selecon Acclaim PCs
Profiles:	7x ETC Source 4 Junior Zoom 25/50 8x Strand SL 15/50 8x Strand SL 23/50
Pars:	6x ETC ColorSource Pars 8x Par64 CP62 8x 230v Birdies
MLs:	2x Chauvet Rogue R2 Washes

Sound

Control:	Yamaha TF3 Digital Mixer Yamaha Tio1608-D Dante Stage Box 2015 Mac Mini (separate contra)
FOH:	1 pair D&B E9 (main L+R) 1 pair Ohm Mr 450 (L+R subs) 1 pair JBL control 1 (delays) 1 pair D&B E3 (monitors)
Amps:	2x D&B P1200L (main and monitors) 1x LAB.Gruppen 1300C (subs) 1x C-Audio RA 501 (delays)
Mics:	3x Shure SM58 2x Shure SM57 2x Behringer C1 2x Sennheiser G3 Hand Held (separate contra)
DIs:	5x Mono Active DIs
Stands:	6x tall boom stands 2x short boom stands
Multicore:	1x 30m way multicore (16 sends 8 returns) 1x 24m way multicore (20 sends, 4 returns) 2x 4way 15m looms

The sound mixing position can either be from the tech box or a temporary position installed at the upper level of the auditorium. Please note that this loses 8-12 seats from overall auditorium capacity.

Communications

We have a backstage relay system going to all dressing rooms that can also be used for any needed backstage announcements. All front of house announcements are dealt with by the duty manager.

The venue also has a simple show communications system with 4 wired belt packs.

Backstage Facilities

There are 2 dressing rooms, plus a small stage level room that can be used as a company office or a third dressing room if needed.

Dressing Room 1: Large room located on the second floor behind the auditorium. Comfortably accommodates 10-12 occupants.

Dressing Room 2: Fair size room with an ensuite toilet and shower located on the second floor. Comfortably accommodates 4-6 occupants.

Company Office/Room 3: Small room with mirror and dressing table located at stage level with paint sink. Comfortably accommodates 3-4.

Licensing Requirements:

All scenic elements should be made up from non combustible material and/or inherently flame retardant fabrics. Timber scenery should meet Class 1 when tested in accordance with BS 476 pt. 7.

The Production Manager must be informed at least 28 days prior to the get in of the use of any pyrotechnics, smoke effects, smoking, fire effects (including candles) or flying, there will be a test firing required of all pyrotechnic effects.

Fire Alarm Isolation

When using haze or similar smoke effects please ensure with the Duty Technician that the correct areas are isolated prior to use to prevent an alarm activation. If unsure please check.

Get Out:

Companies are required to remove all set, props and any excess print on the day of your get out, any items left on the premises after this time will be disposed of by the theatre at a cost of £300 to the company. However the removal of set may be discussed with the Production Manager prior to the get out and a split cost may be arranged.